

# eTraining and Capacity Building Officer

## Service Centre - Terms of reference

### Job description

**JOB TITLE:** eTraining and Capacity Building Officer

**PURPOSE:** Contribute to the ENVRI FAIR WP 6, being in charge of the organisation and realisation of all LifeWatch ERIC activities, and to the development of the eTraining and eLearning activities of LifeWatch ERIC in charge to its Service Centre based in Lecce.

**LOCATION:** LifeWatch ERIC Service Centre premises in Lecce (Italy)

**POSITION:** Full-time, max 24 months

**COMPENSATION:** 35.000€ – 40.000€, according to the qualification, as the contribution to be delivered to the ENVI FAIR project (Grant Agreement no: 824068)

### Main accountabilities

- I. S/he will work under the supervision of the Service Centre ICT Coordinator, with the overall coordination and responsibility of the Interim Director of the Service Centre, which also coordinates the participation of LifeWatch ERIC to the ENVRI FAIR project;
- II. S/he of and directly report to the Service Centre for the continuous development of the LifeWatch ERIC Official eTraining and eLearning Catalogue and Platforms and for the quality check and development of the training material, with reference to the activities of the ENVRI FAIR WP6;

- III. S/he will develop and implement eLearning initiatives;
- IV. S/he will develop and implement eTraining and will manage distributed eTraining activities (courses for the use of the infrastructure, training oriented to the professional re-qualification);
- V. S/he will organize training activities in presence, such as the Workshops/Schools/Events conducted on-demand in order to deliver the specific/customised LifeWatch ERIC training planned in the ENVRI FAIR WP6;
- VI. S/he will be responsible of all the tasks related to the training activities in the projects where LifeWatch ERIC is involved, when it wouldn't be in conflict with the activities required for the WP6 of the ENVRI FAIR project;
- VII. S/he will contribute to implement modules, portlets, services and tools according to the needs of the scientific community and of the distributed National nodes of LifeWatch ERIC;
- VIII. S/he will collaborate actively with the whole staff of LifeWatch ERIC, under the overall coordination and responsibility of the Interim Director of the Service Centre.

### **The ideal candidate should meet the following requirements**

- Have a university degree or equivalent qualifications in Computer Science.
- Have proven qualifications on the eTraining and eLearning activities, training implementation and also organization of educational events.
- Have accredited professional experience in design, development and deploy of Web Applications.
- Have accredited professional experience in creating high-quality web and mobile apps containing rich content and user interface components by working closely with user experience designers to take wireframes and mockups from conception to implementation. Identify specific issues in the user interface, recommending and implementing solutions that influence and improve the design of products that provide a delightful user experience along with high performance, security, quality, and stability.
- Have working experience with JAVA frameworks like Liferay and WordPress. Experience with HTML/HTML5, CSS, Javascript, jQuery. Work with a variety of relational databases (MS SQL Server, MySQL, Virtuoso, MongoDB), operating systems (Linux, Windows, iOS, Android), and modern UI frameworks (jQuery and similar products). Experience with GitHub.
- Be fluent in written and spoken English. Skills in other European working languages are

beneficial.

- Have proven organisation and communicative skills, keen in working in team and under tight deadlines, and international environment and multi-language contexts.
- Be available to travel abroad for the specific working needs of this position.

### The vacancy is subject to the following procedure

- A short covering letter and Curriculum Vitae\* (EUROPASS format, 4 pages at most) should be submitted to the Service Centre ICT Coordinator ([nicola.fiore@lifewatch.eu](mailto:nicola.fiore@lifewatch.eu)) and in cc to Service Centre Interim Director ([alberto.basset@lifewatch.eu](mailto:alberto.basset@lifewatch.eu)) by **May 30<sup>th</sup>, 2020**. The applicant can add the documentation required in support of the declared qualifications and experiences.
- Shortlisted candidates will be contacted directly by the Interim Director of the LifeWatch ERIC Service Centre.
- Candidates may be called for an interview with an Evaluation Panel chaired by the Interim Director of the Service Centre
- S/he will be appointed for a 24-month period maximum. A competitive salary, 35.000€ – 40.000€ based on the qualifications and experience of the candidate, will be offered. Employment will be in Italy and follow Italian employment law.
- This position is a full-time job. Her/his main office will be located at the Service Centre premises in Lecce without prejudice of the establishment of others in the future.
- Start date in office for the appointed eTraining and Capacity Building Officer: **June, 15<sup>th</sup> 2020**.

\* *Special note for Italian market: According to Italian Privacy Protection Law n. 196/03 any resume not mentioning explicitly the following wording: 'I authorise the use of my personal data in accordance with Italian Privacy Protection Law (30/06/2003, n. 196/03)' will be automatically deleted from our database and consequently not taken into consideration.*