

Seville, 7 July 2022

Bioinformatics Processes Assistant (BioInfPA)

Vacancy – Terms of reference

A. Job description

JOB TITLE: Bioinformatics Processes Assistant (BioInfPA)

LOCATION: LifeWatch ERIC ICT-Core premises in Andalusia (Spain)

POSITION: Full-time

FUNDING RESOURCES: LifeWatch ERIC ICT-Core in Spain - Andalusia ERDF Projects Framework 2014 - 2020 (POPE), specifically in the EnBiC2Lab Project (ref. LIFEWATCH-2019-11-UMA-01)

B. Main responsibilities

I. S/he will work under the supervision of, and always directly report to, the LifeWatch ERIC PI of the Andalusia ERDF projects, CTO and Head of ICT Office, and/or a person delegated by the aforementioned person;

II. S/he will work in the supervision, monitoring and implementation of processes management related to Bioinformatics aspects: Users' requirements elicitation, management of Quality Assurance technical instruments either at physical (e.g., e-DNA, pharmaceutical technologies etc.) or virtual laboratories (VREs) integration levels. In addition, management of the associated documentation;

III. S/he will be responsible to follow up innovations on microbial and pharmaceutical biodiversity innovations, including the preparation of reports for their synergistic integration between the LifeWatch ERIC and MIRRI-RI facilities.

C. The ideal candidate should meet the following requirements:

- Hold a Bachelor's Degree in Biology, Bioscience or similar;
- A Master's Degree will be taken into consideration;
- Minimum 2 years' experience in validating analytical methods of Microbiology;
- International experience in a work/educational environment;
- Accredited professional experience in innovation projects in Biotech/Pharma Industries and international Laboratories companies;
- Excellent presentation and reporting skills, fluency in written and spoken English (LifeWatch ERIC's official language) and Spanish (ICT-Core premises hosted by Spain);
- Knowledge of other European languages will be taken into consideration;
- Advanced knowledge of MS Office (Word, Excel, Power Point);
- Proven organisation and communication skills, proactivity, capacity to work in teams and under tight deadlines, in international environments and multi-language contexts;
- Willingness to travel abroad according to the specific working needs of this position;
- High-standard work ethic.

ASSETS

- IT skills: Proficiency in Microsoft Office package;
- Bioinformatics techniques on data analytics, Bioburden in SAP will be evaluated;
- Understanding of structure, functioning and regulation of the European Research Infrastructure Consortia (ERICs), particularly in ICT, biodiversity and ecosystem areas.

D. The vacancy is subject to the following procedure

- A **short covering letter** and **Curriculum Vitae**¹ (EUROPASS format and annexes, 4 pages at the most) shall be submitted to the Chief Technology Officer-Director ICT-Core cto@lifewatch.eu and in cc to ictoffice@lifewatch.eu by **21 July 2022**. Please write "**Bioinformatics Processes Assistant -BioInfPA-**" in the email subject;
- The selection process will follow the Employment Policy of LifeWatch ERIC;
- S/he will be appointed for an 18-month period, yearly renewable. A competitive gross salary, based on the qualifications and experience of the candidate, will be offered. Employment will be in Spain, follow Spanish employment law and be subject to a 180-day trial period;
- This position is a full-time job. Her/his main office will be located at the LifeWatch ERIC ICT-Core premises in Seville, Málaga and Granada (Spain), without prejudice to the establishment of others in the future;
- Start date in office for the appointed person: **July 2022**.

LifeWatch ERIC is an equal opportunity employer, and encourages all qualified candidates to apply, regardless of race, gender, age, national origin, or sexual orientation.

¹Special note for Italian market: According to Italian Privacy Protection Law n. 196/03 any resume not mentioning explicitly the following wording: 'I authorise the use of my personal data in accordance with Italian Privacy Protection Law (30/06/2003, n. 196/03)' will be automatically deleted from our database and consequently not taken into consideration.