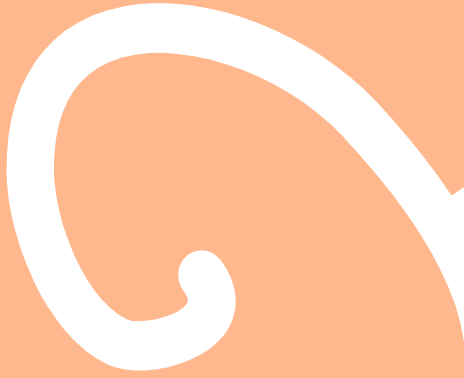


**LifeWatch-ERIC**

e-Science European Infrastructure  
for Biodiversity and Ecosystem Research



+

**LifeWatch ERIC Service Centre**

**Translator & proofreader**

*Terms of Reference*

## I. Job description

JOB TITLE: Translator & proofreader

LOCATION: LifeWatch-ERIC Service Centre premises in Lecce (Italy)

Position: Occasional employment contract

## II. Main accountabilities

- I. She/he will directly report to the Interim Service Centre Director for all official documents, and Chief Communication Officer for website and communication materials language editing and translations
- II. She/he will be in charge of proofreading and translating document into English at the request of the Service Centre, as well as suggesting suitable vocabulary and language editing

## III. The ideal candidate should meet the following requirements

- Be English native speaker
- Have a higher university degree or equivalent qualifications in Linguistics/Translation
- At least 15 years of accredited professional experience as a proofreader or translator into English
- At least 15 years of accredited professional experience in translating and proofreading academic publications and other documents pertaining to biodiversity and ecosystems

## IV. The vacancy is subject to the following procedure

- A Curriculum Vitae\* (EUROPASS format, 6 pages at the most) should be submitted to Sara Caramuscio ([sara.caramuscio@lifewatch.eu](mailto:sara.caramuscio@lifewatch.eu)) by **16 November 2018**
- Shortlisted candidates will be contacted directly by the LifeWatch-ERIC Service Centre Interim Director
- Candidates may be called for an interview with the LifeWatch-ERIC Service Centre Interim Director
- The successful candidate will be employed under occasional contract conditions for € 5.000 (gross) until the 31st of December 2018, in accordance with Italian law

- Start date: **19 November 2018**

\* Special note for Italian market: According to Italian Privacy Protection Law n. 196/03 any resume not mentioning explicitly the following wording: *'I authorise the use of my personal data in accordance with Italian Privacy Protection Law (30/06/2003, n. 196/03)'* will be automatically deleted from our database and consequently not taken into consideration.