

# Scientific Community Networking Officer

Service Centre - Terms of Reference

## Job description

**JOB TITLE:** Scientific Community Networking Officer.

**PURPOSE:** Responsible for the LifeWatch ERIC Scientific Community of Practice organization, operation and its engagement in using the LifeWatch ERIC research facilities.

**LOCATION:** LifeWatch ERIC Service Centre premises in Lecce (Italy).

**POSITION:** Full-time, max 12 months (with the possibility of developing into a stable position).

## Main accountabilities

1. S/he will work under the supervision of and directly report to the SC Director and for the continuous development of the LifeWatch ERIC scientific biodiversity and ecosystem community and its connection with the larger scientific community at European and International scales, including those participating to relevant projects and initiatives.
2. S/he will support the SC Director in the activities of mapping the scientific themes trends and analysing the overall community needs, aimed at defining the key research areas for LifeWatch ERIC requiring service development and deployment.
3. S/he will work on networking actions targeting different key stakeholders, which represent components of the scientific community, and on mapping the internal and external groups of interest.
4. S/he will maintain, manage and update the LifeWatch ERIC Community, and organise and manage the LifeWatch ERIC Directory of Scientific Skills with the support of the Web Portal Officer.

### **The ideal candidate should meet the following requirements**

The call is searching for an early career researcher, with research experience in the fields of ecological and evolutionary sciences, including ecological informatics, meeting the following requirements:

- Higher university degree or equivalent qualifications in Biological, Natural or Environmental Sciences;
- PhD in the fields of ecological and evolutionary sciences, including ecological informatics;
- At least 3 years of accredited professional experience on scientific community networking, as post doc or equivalent position, in universities, research centres of international initiatives and organisations;
- Accredited international experience and research or working experience in international research groups or initiatives or organisations, in particular within large European project consortia and programmes (Horizon2020, Cost Action, Life, etc.) in the field of biodiversity and ecosystem research;
- Experience with programming languages for data analysis and modelling (e.g. R language), with web portal organisation and management tools, as basic knowledge of CMS (Wordpress), and with data management tools, or declared attitude to improve autonomously her/his capacity in these fields in the first 60 days (trial period) of contract;
- Fluency in written and spoken English. Skills in other European working languages are beneficial;
- Proven organisation and communicative skills, keen in working in team and under tight deadlines, and international environment and multi-language contexts;
- Availability to travel abroad for the specific working needs of this position.

### **The vacancy is subject to the following procedure**

- A short covering letter and Curriculum Vitae\* (EUROPASS format, 4 pages at the most) shall be written in English and addressed to the Service Centre Director using the **form available [on this page of the LifeWatch ERIC website](https://www.lifewatch.eu/work-with-us)** (<https://www.lifewatch.eu/work-with-us>) **by 26 April 2021**.
- The selection process will follow the Employment Policy of LifeWatch ERIC.

- The selection panel shall review all applications and agree on a short-list of candidates to be invited to an interview. Only shortlisted candidates will be re-contacted by **10 May 2021**.
- Candidates may be called for an interview by the LifeWatch ERIC Service Centre Director and may be asked to undertake appropriate tests. Interviews will be carried out by the selection panel and will take place from **12 May 2021**.
- S/he will be appointed for a 12-month period. A competitive gross salary, 33.000€ – 40.000€ based on the qualifications and experience of the candidate, will be offered. Employment will be in Italy and will follow Italian employment law.
- **Start date** in the office for the appointed Scientific Networking Officer will be **01 June 2021**.

*\* Special note for Italian market: According to Italian Privacy Protection Law n. 196/03 any resume not mentioning explicitly the following wording: 'I authorise the use of my personal data in accordance with Italian Privacy Protection Law (30/06/2003, n. 196/03)' will be automatically deleted from our database and consequently not taken into consideration.*