

Seville, 7 December 2021

Andalusia ERDF Scientific Content Assistant

Vacancy – Terms of reference

A. Job description

JOB TITLE: Andalusia ERDF Scientific Content Assistant of the LW ERIC ICT-Core.ES

LOCATION: LifeWatch ERIC ICT-Core premises in Andalusia (Spain)

POSITION: Full-time, 1.5-year period, yearly renewable

FUNDING RESOURCES: LifeWatch ERIC ICT-Core in Spain-Andalusia ERDF Projects Framework 2014-2020 (POPE)

B. Main responsibilities

1. S/he will work under the supervision of, and directly report to the LifeWatch ERIC Principal Investigator for Andalusia ERDF projects in relation to their scientific developments;
2. S/he will assist to the coordination of scientific biodiversity and ecosystem communities-of-practice network establishment, the methods and procedures to achieve the flow of information and synergies among the Andalusia ERDF Projects, as well as in relation to the knowledge transfer from them towards LifeWatch ERIC by guaranteeing the proper communication mechanisms;
3. S/he will support the LifeWatch ERIC Principal Investigator for Andalusia ERDF projects, and other LifeWatch ERIC staffers and stakeholders proposed by the latter, in the activities of mapping the scientific themes trends and analysing the overall communities-of-practices involved in ERDF Projects' needs, aimed at defining the key research areas for service development and further deployment and operational maintenance;
4. S/he will also collaborate with the rest of LifeWatch Common Facilities in relation to scientific networking activities, in particular with the Service Centre.

C. The ideal candidate should meet the following requirements

1. Higher university degree or equivalent qualifications in Biological, Natural or Environmental Sciences;

2. PhD in the fields of ecological and evolutionary sciences, including ecological informatics;
3. At least 3 years of accredited professional experience on scientific community networking, as postdoc or equivalent position, in universities, research centres of international initiatives and organisations, in particular, located in the Andalusia region;
4. Accredited working experience on research in the Andalusia region biodiversity and ecological hot topics;
5. Excellence in writing and editing, as well as spoken fluency in English (C1/C2 level) and Spanish (offices hosted in Spain);
6. Proven organisation and communicative skills, keen in working in team and under tight deadlines, and international environment and multi-cultural contexts;
7. Availability to travel abroad for the specific working needs of this position;
8. Experience in liaising with clients, stakeholders and other Public Relationships activities;
9. Knowledge of MS Office (Word, Excel, Power Point);
10. Be available to travel abroad according to the specific working needs of this position;
11. A high-standard work ethic.

ASSETS

Proven experience of scientific initiatives, projects and implementation processes;

Accredited knowledge and work experience in relation to Communication and Public Relations Plans;

Understanding of the structure, functioning and regulation of the European Research Infrastructure Consortia (ERICs), in particular from the point of view of ICT, biodiversity and ecosystem areas.

D. The vacancy is subject to the following procedure

A **short covering letter** and **Curriculum Vitae**¹ (EUROPASS format and annexes, 6 pages at the most) shall be submitted to the Chief Technology Officer/ICT-Core Director *at*

¹Special note for Italian market: According to Italian Privacy Protection Law n. 196/03 any resume not mentioning explicitly the following wording: 'I authorise the use of my personal data in accordance with Italian Privacy Protection Law (30/06/2003, n. 196/03)' will be automatically deleted from our database and consequently not taken into consideration.

cto@lifewatch.eu and in Cc to ictoffice@lifewatch.eu, by **17 December 2021**. Please mention "Andalusia ERDF Scientific Content Assistant" in the mail subject;

The selection process will follow the Employment Policy of LW ERIC;

S/he will be appointed for an 18-month period, yearly renewable. A competitive gross salary, based on the qualifications and experience of the candidate, will be offered.

Employment will take place in Spain, follow Spanish employment law and be subjected to a 180-day trial period (probation period);

This position is a full-time job. Her/his main office will be located at the LifeWatch ERIC ICT-Core premises in Seville (Spain), without prejudice to the establishment of others in the future;

Start date in office for the appointed individual: **December 2021**.