

ICT eTraining Officer

Vacancy - Terms of Reference

A. Job description

JOB TITLE: ICT eTraining Officer

PURPOSE: Support the ICT implementation of the eTraining and eLearning activities of LifeWatch ERIC, and of those related to ENVRI-FAIR and EOSC FUTURE

LOCATION: Service Centre premises in Lecce, Italy

POSITION: Full-time, 12 months, with possibility of renewal

FUNDING: H2020 Projects ENVRI-FAIR and EOSC FUTURE

B. Main responsibilities

- S/he will work under the supervision of the Service Centre ICT Coordinator and in collaboration with the Service Centre Training Officer, with the overall coordination and responsibility of the Service Centre Director, who also coordinates the participation of LifeWatch ERIC in the ENVRI-FAIR and EOSC Future projects;
- S/he will be responsible for the continuous technical development, maintenance and curation of the eTraining and eLearning Catalogues, platforms and initiatives of LifeWatch ERIC and the ENVRI-FAIR and EOSC Future projects;
- S/he will also be responsible for all the technical tasks related to training conducted for all the projects where LifeWatch ERIC is involved;
- S/he will coordinate the technical development, maintenance and curation of the distributed national nodes' eTraining and eLearning Catalogues and Platforms;
- S/he will contribute to develop and implement modules, portlets, services and tools according to the needs of the scientific community and of the distributed national nodes

- of LifeWatch ERIC;
- S/he will support the organisation of online and in-person training activities, such as workshops, schools and events, organised by LifeWatch ERIC and the ENVRI-FAIR and EOSC Future projects;
- S/he will collaborate actively with the whole staff of LifeWatch ERIC, under the overall coordination and responsibility of the Service Centre Director.

C. The ideal candidate should meet the following requirements

- A university degree or equivalent qualifications in Computer Science;
- Accredited professional experience in design, development, deployment and maintenance of web and mobile applications and webservice and API;
- Proven working experience with JAVA, JAVA frameworks, Javascript, jQuery and PHP, as well as web design (HTML/HTML5 and CSS), databases (MS SQL Server, MySQL, MongoDB), operating systems (Linux, Windows, iOS, Android), versioning software (GitHub, SVN), CMS (WordPress) and LMS (Moodle);
- Knowledge of FAIR principles and metadata management;
- Sound knowledge of eTraining and eLearning;
- Fluency in written and spoken English. Skills in other European working languages are beneficial;
- Proven organisation and communication skills, with a can-do attitude, keen on working in teams and to tight deadlines, in international environment and multi-language contexts;
- Willingness to travel abroad for the specific working needs of this position.

D. The vacancy is subject to the following procedure

- A short covering letter and Curriculum Vitae¹ (EUROPASS format and annexes, 4 pages at the most) shall be written in English and addressed to the LifeWatch ERIC Service Centre Director by 28 February 2022. Please use the form available at this link: <https://zfrmz.eu/00Tg7m9cfVR050h9fXlp>
- The selection process will follow the Employment Policy of LifeWatch ERIC;

¹Special note for Italian market: According to Italian Privacy Protection Law n. 196/03 any resume not mentioning explicitly the following wording: 'I authorise the use of my personal data in accordance with Italian Privacy Protection Law (30/06/2003, n. 196/03)' will be automatically deleted from our database and consequently not taken into consideration.

- Only shortlisted candidates will be re-contacted. Selected candidates may be called for an interview with the LifeWatch ERIC Service Centre Director. Interviews are provisionally scheduled to take place from 06 – 10 March 2023;
- S/he will be appointed for a 12-month period, with possibility of extension. A competitive salary, 33,000€ – 40,000€ based on the qualifications and experience of the candidate, will be offered;
- Employment will be in Italy and follow Italian employment law;
- This position is full-time. Her/his main office will be located at the Service Centre premises in Lecce, Italy, without prejudice of the establishment of others in the future;
- The start date in office for the appointed ICT eTraining Officer: **March 2023**.

LifeWatch ERIC is an equal opportunity employer, and encourages all qualified candidates to apply, regardless of race, gender, age, national origin, or sexual orientation.